REGION 5 MANUAL

DELEGATIONS

COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT OF 1980

14-16. Demand Letters

- 1. <u>AUTHORITY</u>. Pursuant to the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, to prepare, sign, and issue demand letters to responsible parties.
- 2. TO WHOM DELEGATED. This authority is delegated to each of the following officials in the Superfund Division: the Director; the Chief of the Enforcement and Compliance Assurance Branch; the Chiefs of the Emergency Response Branches; the Chiefs of the Remedial Response Branches. In addition, this authority is delegated to each management official within the management chain between the Regional Administrator and each delegatee named in the previous sentence.

3. LIMITATIONS.

- a. This delegation does not divest the Regional Administrator of the power to exercise authority delegated to the Regional Administrator by Headquarters Delegation 14-16. In addition, the Regional Administrator retains the authority to revoke this delegation in whole or in part at any time.
- b. Exercise of this authority by any delegated official is subject to advance concurrence by a Section Chief in the Office of Regional Counsel.
- 4. <u>REDELEGATION AUTHORITY</u>. The delegatees named herein may not further re-delegate any of these authorities.

5. ADDITIONAL REFERENCES.

- a. CERCLA sections 104, 106, 107, 109, 113, and 122.
- b. EPA Delegation 14-16, Demand Letters.
- c. All applicable Agency guidance and directives.

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